



## Grants to Clubs

## SAMPLE APPLICATION

Member Clubs of the New York-New Jersey Trail Conference are eligible to receive small grants to help defray costs associated with the club's trail-related activities. Up to four awards will be made annually at the discretion of the Trail Conference Board of Directors. Please complete the following information.

**Club:** Rock Cairns

**Date** \_\_\_\_\_

**Contact** Al Timeter

**Day Phone** ( 517 ) 555-1212

**Address:** 124 Forest Road

**Evening Phone** (    ) \_\_\_\_\_

Pineview NY 11517

**E-Mail** cairn@rock.net

Description of project including location or reason

The membership in Rock Cairns has declined. In order to attract new members, they want to produce a membership brochure.

### List contributors to the project such as skills, estimated hours of volunteer time, etc

Ima Walker, a graphic artist, has agreed to design a brochure. The membership chair and the hikes chair will supply the necessary information. Will "Snap" Shot will take the necessary photos. It is estimated that they will spend a total of 60 hours on the project.

What money is needed? List materials or fees needed to complete project

What matching funds are available for this project? \$ \$400

Club will include amount in budget

If you are planning to fund raise for this project, describe your effort.

The annual Holiday Party will have a white elephant sale of lightly used hiking items. The money collected will help underwrite some of the printing cost. It is estimated that the event will raise \$250. In the event that more is raised, more copies of the brochure will be printed. If less is raised, a "pass the hat" at the next club function will be done.

Friendly Printers has offered a 25% discount on the printing costs (\$375).

Printing costs for 12,000 copies before discount \$1,200

Pro bono graphic artwork 500

Total for project \$1,700

Total needed \$1,200

Amount requested \$250