



New York-New Jersey Trail Conference
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TRAIL MAINTENANCE REPORTS — **TRAIL CHAIR** SUMMARY

TO: Trail Chairs and AT Overseers:

Please fill out and return to your regional Program Coordinator based on the Supervisor reports which have been submitted to you. This summary report is due *no later than January 1st for the summer-fall period and August 1st for the winter-spring period.*

Spring	Fall	Year	Chair Name			
(Select One)						
Area of Responsibility						
	No. of work trips	No. of <i>different</i> workers	Total worker hours	Total travel hours	*Admini- -strative hours	Total hours
Maintainers						
Supervisors						
Chair						
Trail Crews						
Column Totals						

*Please include time spent consulting, attending meetings, organizing workshops, and communicating.

Major projects accomplished:

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Specific problems to be solved:

List any of your supervisors who have failed to report to you during this period:

Description of work performed. Please complete a summary of trail crew activity as indicated below.			
Feet of new or relocated trail built		Feet of bridging built	
Feet of sidehilling completed		Feet of puncheon (bog bridging) constructed	
Feet of abandoned trail restored		Feet of turnpiking completed	
Number of water bars and/or check dams built		Number of kiosks installed	
Number of timber steps built		Number and size of cairns built	
Number of stone steps installed		Number of downed trees removed	
Square footage of cribbed stepping		Other structures built:	
Square footage of retaining wall built			
Number of steps for wet area crossings			