



Trail Conference Conservation Corps

Position Opening: ISF Crew Leader Aquatics



Program Overview:

The New York-New Jersey Trail Conference is a volunteer-powered organization that builds, maintains, and protects public trails. Our Conservation Corps is comprised of Service Members dedicated to trail building and invasive species management to both protect and maintain the ecological landscape of New York and New Jersey. Together with our partners, we strive to ensure that the trails and natural areas we share are sustainable and accessible for all to enjoy and generations to come.

The Invasives Strike Force (ISF) is a program of the New York-New Jersey Trail Conference, a non-profit organization focused on the stewardship of more than 2,150 miles of hiking trails throughout southern New York and northern New Jersey. Our ISF Aquatics division is an education-based program, partnered with Hudson River Sloop Clearwater Inc, to inform boaters and other recreational water users about aquatic invasive species (AIS) identification, negative impacts, and spread prevention through voluntary watercraft inspections. Together, our two ISF crews complete invasive species surveys, control work, and lead volunteer removal teams throughout the region.

We are seeking a crew leader who shares our passion for conservation and the outdoors. The crew leader is responsible for working with the ISF program coordinator and park partners to prioritize, plan and schedule crew work throughout the summer and will work with and lead the crew to successful completion of projects.

Aquatic plant identification and eradication training will be provided; however it is expected that the crew leader will have some experience already. This is primarily an outdoor position and will include periods of camping for multiple days at work sites. The crew leader will begin work approximately 3 weeks prior to the rest of the crew so that he/she may attend training, plan crew work, and scout work sites. The crew leader will also continue work approximately 4 weeks after the crew has completed their service in order wrap up projects and write final reports. Weekend work is required - days off will be during the week. For more information about our Corps, check out www.nynjtc.org/corps

Service Location: The Lower Hudson Valley of New York and Northern New Jersey

Term of Service: 900 hour term of service April 26 through October 15, weekend work required

Duties and Responsibilities:

- Supervise, motivate, direct, and coordinate crew members and volunteers as a team including project management, delegation of tasks, quality control in field and office, maintaining a high level of positive morale
- Coordinate project logistics with Director of Land Stewardship to supervise Watercraft Inspection Stewards and conduct aquatic invasive species surveys at various inland waterbodies within the Lower Hudson Valley
- Educate boaters about aquatic invasive species and teach clean boating practices, i.e. by distributing outreach and educational material to watercraft users
- Perform voluntary boat inspections before boats enter and after they exit a body of water, and remove any invasive plants and animals from the watercraft
- Conduct boater-habit surveys and collect data to determine boat launch use patterns
- Manage the day-to-day activities of crew members and community volunteers under the direction and with the support of Director of Land Stewardship
- Serve as role model, facilitator, and educator to crew mates and community volunteers while working alongside them to encourage good work ethic and to set the work pace
- Encourage high standards
- Provide guidance and support to members, conflict resolution, and build crew cohesion
- Communicate with program staff, crew members, and community volunteers to ensure the execution of a quality program that is consistent with the AmeriCorps provisions
- Keep accurate, timely and detailed records of activities

- Prepare reports on work completed and log data collected
- Ensure that tools and equipment are properly used and cared for and all safety precautions are followed
- Assist with training volunteers on invasive plant identification and removal techniques
- Informally educate the public about invasive plants and recruit volunteers

ISF Aquatic Crew Leaders are **NOT** responsible for signing crew member timesheets, evaluating crew member performance, disciplining crew members, enrolling/dismissing crew members, writing and/or signing program reports, managing the program's payroll and budget.

Skills and Attributes Required:

- Ability to inspire and lead the team to successful completion of projects
- Must have project management and team leadership experience, preferably in an outdoor setting.
- Must be organized, responsible and detail-oriented
- Ability to maintain a positive attitude in adverse conditions and under last-minute changes of plans
- Work professionally at all times with crew members, volunteers and park partners.
- Must be able to conduct physically strenuous field work in rugged terrain and aquatic environments
- Must have excellent oral and written communication skills
- Must hold and maintain a valid Class D driver's license
- Must have reliable cell phone
- Must have access to a reliable vehicle for transportation of self, tools, and supplies to field sites
- Must attend mandatory training (May 25-26, 2017)

Minimum Qualifications:

- College education in ecology, biology, natural resources management or related field.
- Basic knowledge and ability to identify native and invasive vegetation of New York and New Jersey
- Experience with ArcGIS software and with using a hand-held GPS
- Must be able to work weekends and holidays on a regular basis throughout employment (8:00 am - 4:00 pm)
- Demonstrated outreach skills and teaching experience

Member Benefits:

- Free rustic, lakeside housing at a local park
- Bi-weekly pre-tax living allowance **not to exceed** \$9,950 total
- Upon successful completion of the program, an education award of \$2,960
- Opportunity for qualified student loan deferment
- Training in Wilderness First Aid/CPR/AED and Leave No Trace Principles
- Opportunity to serve local communities and the public by making a difference in the environment and improving habitats in a tangible way.

Enrollment Requirements:

An individual must be at least 18 years of age; have a high school diploma or GED; be a U.S. citizen or permanent resident alien; pass a three-part national service criminal history check of the national sex-offender registry, state repository check, and FBI fingerprint check; and complete all pre-service orientation and training requirements. Documentation of age, education and citizenship are due by the first day of orientation. Criminal history checks will be initiated before the start of service; an individual will be ineligible if s/he is required to register on the National Sex Offender Registry, has been convicted of murder, or fails to disclose any previous conviction. Other convictions or pending charges will be evaluated on a case-by-case basis in accordance with program policy.

To Apply:

Go to <https://www.nynjtc.org/corpsmembers>

Applications accepted until the positions are filled, with preference given to those received before February 20th.