



Trail Volunteer Worksheet

New York-New Jersey Trail Conference

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This worksheet is as an optional tool to help you track the needs, issues, and accomplishments in your area of responsibility. It does not need to be submitted, and you **must still report all hours via the online form:**

<https://www.nynjtc.org/webform/individual-trail-volunteer-report-form>.

As work is completed and notes are taken, **always report back to your supervisor**. If you do not know who to report to, or have any other questions, you are welcome to contact volunteer@nynjtc.org.

Name: _____ Phone: (____) _____ E-mail: _____

Address/City/State/Zip: _____

Region: _____

Supervisor: _____ Contact Info: _____

Time: Spring Fall Year: _____

Trail Construction Accomplishments

Linear feet of new trail built		Linear feet of old trail improved	
Linear feet of trail naturalized		Linear feet of tread structure built	
Number of bridges built		Linear feet of bridge built	
Number of drainage structures installed		Linear feet of drainage structures installed	
Number of stone steps installed		Number of other steps installed	
Square footage of wall built		Downed trees removed	
Other Structures Built			

Current Trail Problems: *Overgrowth, erosion, wet areas, litter, downed trees, damaged signs, intrusions (ATV), other.*
Is help needed with any problem area? If so, describe:

Additional Support Needed: *Unfinished projects, materials that need funding, tools that need replacing, trainings, etc.*
Is there anything the Trail Conference can do to help? If so, describe:

Accomplishments: *Projects completed, notable improvements, new areas open to access, etc.*
Should any accomplishments be promoted by the Trail Conference? Do any volunteers deserve awards or recognition?
Anything you want to remember or pass along to your supervisor? If so, describe:

Other: *Ideas, notable encounters, things to follow up on, etc.*
Anything not covered by the boxes above.

Thank you for taking care of our trails!